

TRAINING

DELEGATION OF SUPPLIERS - STATEMENT OF CONFORMITY ISSUANCE



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- ✓ Delegation for Statement of Conformity (SofC) Issuance
- ✓ Inspection Conformity steps
- ✓ External Request For Conformity
- ✓ Inspection of Test Article or Test Set up
- ✓ Deviation recording and approval
- ✓ Statement of Conformity – SofC Issuance
- ✓ Conformity Inspection Communication



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Delegation for Statement of Conformity (SofC)

In order to issue the SofC on behalf of Embraer the supplier employee must be formally approved.

- Valid for no more than 2 Years.
- Supplier will be considered delegated only after receiving the delegation form signed by Embraer Quality Management.
- Supplier shall keep a record of the Delegation Form to be presented to the Authority Inspector if requested.

EMBRAER		EMBRAER DELEGATION CRITERIA Statement of Conformity Delegation	
Company name: XXXXXXXXXX			
Location: YYYYYYYYYYYYYY			
City: XXXXXXXXXX		State: XXXXXXXXXX	Zip code: XXXXXXXXXX
Person to be delegated: ZZZZZZZZZZZZZZZZ		Email address: XXXXXXXXXX	
Criteria	Fill in as required	Score	
Authority delegation (example: FAA, EASA)	No	0	<div>Training is score ≤ 30</div> <div>Training is > 30</div>
Experience in technology delegated	More than 2 years	5	
Experience in quality	More than 5 years	5	
Experience in aviation	More than 2 years	5	
Experience in issuance of Statement of Conformity and	Yes	10	
		25,0	Total score

Delegation Criteria Score



Aerospace Quality Engineer

Link
Address:

SUMMARY

As an Aerospace Quality Engineer, Participated in QMS Audits for product correction. Ensured that corrective measures meet acceptable reliability.

Resumé

Training Certificate



This certificate is presented to

Training Certificate

EMBRAER		DELEGATION FORM	
<input type="checkbox"/> Embraer Quality Designated Representative		<input checked="" type="checkbox"/> Statement of Conformity Issuance	
Supplier Name: XX			
Country: XX			
Street: XX			
City: XXXXXXXXXXXXXXX	State: NA	Zip: XXXXXXXXX	
Person to be delegated: XX			
Job position: XX			
Delegation's purpose (scope): Issuance the Statement of Conformity (ANAC Form F-300-18 or FAA Form #130-9) on Behalf of Embraer for parts and test set up for tests certifications.			
Programs involved for this delegation: EMB 390		Delegation scope	
Previous experience: Fourteen years of experience in Quality Area, as a Quality Engineer, Quality Supplier Assurance, Quality Management System in Automotive, Electronics and Aeronautics industry.			
PERSON DELEGATED:  Signature			
NOTE: IT IS NECESSARY TO ATTACH TO THIS FORM A RESUMÉ OF THE PROPOSED PERSON TO BE DELEGATED.			
Responsible person for the fulfillment of this form:			
Phone: XXXXXXXXXX	e-Mail: XXXXXXXXXXXXXXXXXXXXXXXX	Date: 03-07-2014	
According to the information above, Embraer considers the XXXXXXXXXXXXXXXX item XXXXXXXXXXXXXXXX fulfills all EMBRAER requirements, under the EMBRAER Quality Requirements for Suppliers - 1-2013 (equivalent to ISO 9001:2008) process.			
Date: 11 JUL 2014		EMBRAER QUALITY MANAGER	
Delegation due date: 11 JUL 2016		Delegation expired date	
CANCELLATIONS			
1. This delegation will be automatically cancelled after delegation due date.			
2. Advanced cancellation due to:			

Delegation Form Approved by Embraer Quality

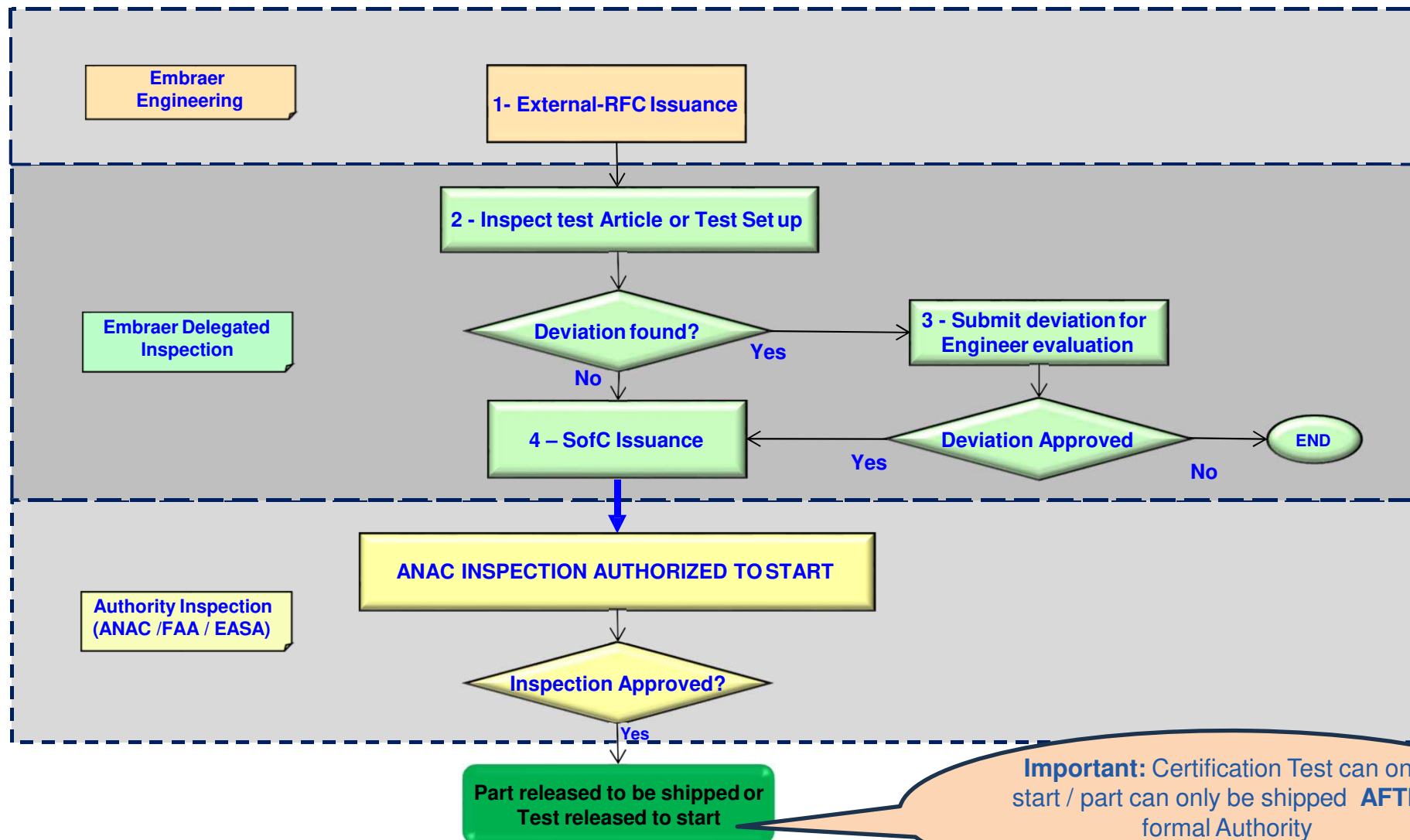


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Inspection Conformity Steps



Important: Certification Test can only start / part can only be shipped **AFTER** formal Authority Inspector/Representative authorization.

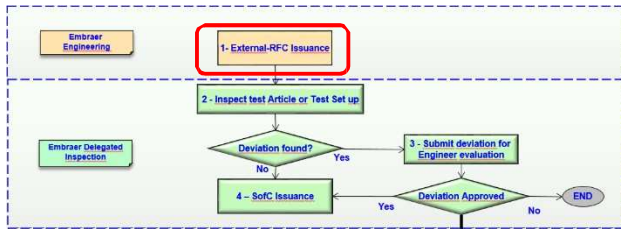


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1 - External – RFC




**E- RCF
NUMBER**

 EMBRAER	CONFORMITY INSPECTION DATA		
Configuration Type:	(X) Part () Aircraft Installation () Test Setup () Other:		
Test Proposal-Description/ ANV 23200010	ACFT/ENGINE DATA		
Responsible Engineer:	Robson Ferreira da Silva		
TEST ARTICLE CONFIGURATION			
Item	Number	Description	Quantity
4	FLAM21966	FLAMMABILITY TEST SPECIMEN - OHB	06
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			

EXTERNAL RFC-0000000291, Conformity Inspection Data_WI_OHB_, Embraer, /Z

Details | Structure | Content | Related Objects | Changes | History | Relationship Explorer | Embraer Tables for Notes | Routing Process

Visualization and Attributes | More Attributes



General

Name: Conformity Inspection Data_WI_OHB_

Status: Checked in

Primary Content: Conformity Inspection Data_WI_OHB_.doc

Modified By: RENATO AUGUSTO GONCALVES GUEDES

Last Modified: 2018-08-17 13:39 BRT

Business

Program:	EMBRAER 190-E2	Aircraft / Test Rig SN:	
Responsible Engineer:	Robson Ferreira da Silva	Extension / Cellphone:	5788 / (12) 988138030
Responsible Quality Engineer:	Renato Augusto Guedes	Extension/Cellphone:	6798
Process:	Conformity Inspection - External	Inspection Type:	Flammability Test Speciment
ANAC Involvement?:	NO	FCAA Involvement?:	NO
Test Name:	Hammability - Vertical 60 seconds	Test Proposal / Revision:	190XXX2018 Rev.A
Valid Type/Model:	FRI 190-300	Place of Inspection:	EZ Air Interior Limited Oscar Wilce #11340 Complejo Industrial Chihuahua - Chihuahua - Chih - 31109 - Mexico
Date available for Inspection:	2018-04-24 00:00 BRT		
Company Focal Point:	Abraham Villarreal		
Phone / Cellphone:	+52 1 6142479901		
Continuous Conformity Inspection?:	NO		
Design Data Reference:	Dimensions 3" X 12"		
Special Instructions:	There is no special instructions.		

CONFORMITY INSPECTION DATA

GENERAL INFORMATION ABOUT THE INSPECTION

This information will be provided by email by Embraer Quality Representative and shall be used as a reference for the inspection and for filling out the SofC.

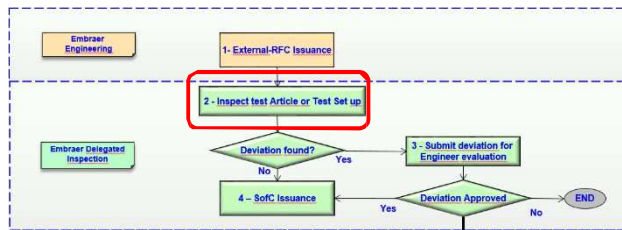


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2 – Inspection of Test Article or Test Set up



The delegated person must perform the inspection on the test article /Test Set up to assure compliance with the requirements according to the following minimum verification steps:

Materials

- Materials shall be in compliance with design requirements and applicable standards.
- As required, Material's Certificate of Conformity is requested.
- Records to assure materials traceability from raw material to parts manufacturing.
- Materials nonconformities records and approval.

Process

- Process manufacturing shall be in compliance with design requirements and applicable standards.
- All equipment, Tooling and instruments shall be identified, calibrated and recorded as applicable.
- Work Instructions shall flow down the requirements on the respective manufacturing steps and updated according to the applicable specifications.
- All special processes applied shall be qualified.
- All processes deviations shall be recorded and approved.

Inspection

- Inspections shall cover all requirements specified on the drawings, normative standards, Test Report, etc...
- All parts shall be tested against a Test Procedure and Test Results Report shall be presented for inspection.

Man Power

- Labor shall be qualified/certified to execute the activity.

Parts Identification

- Parts marking shall be legible and performed according to specified method.

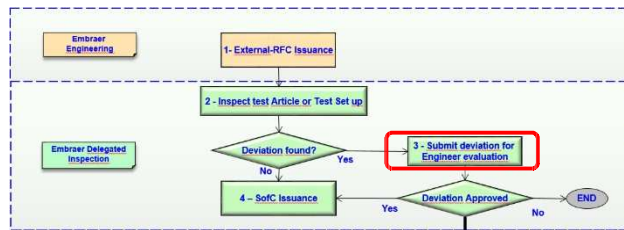


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3 - Submit deviation for Engineer evaluation - PAR



Deviation

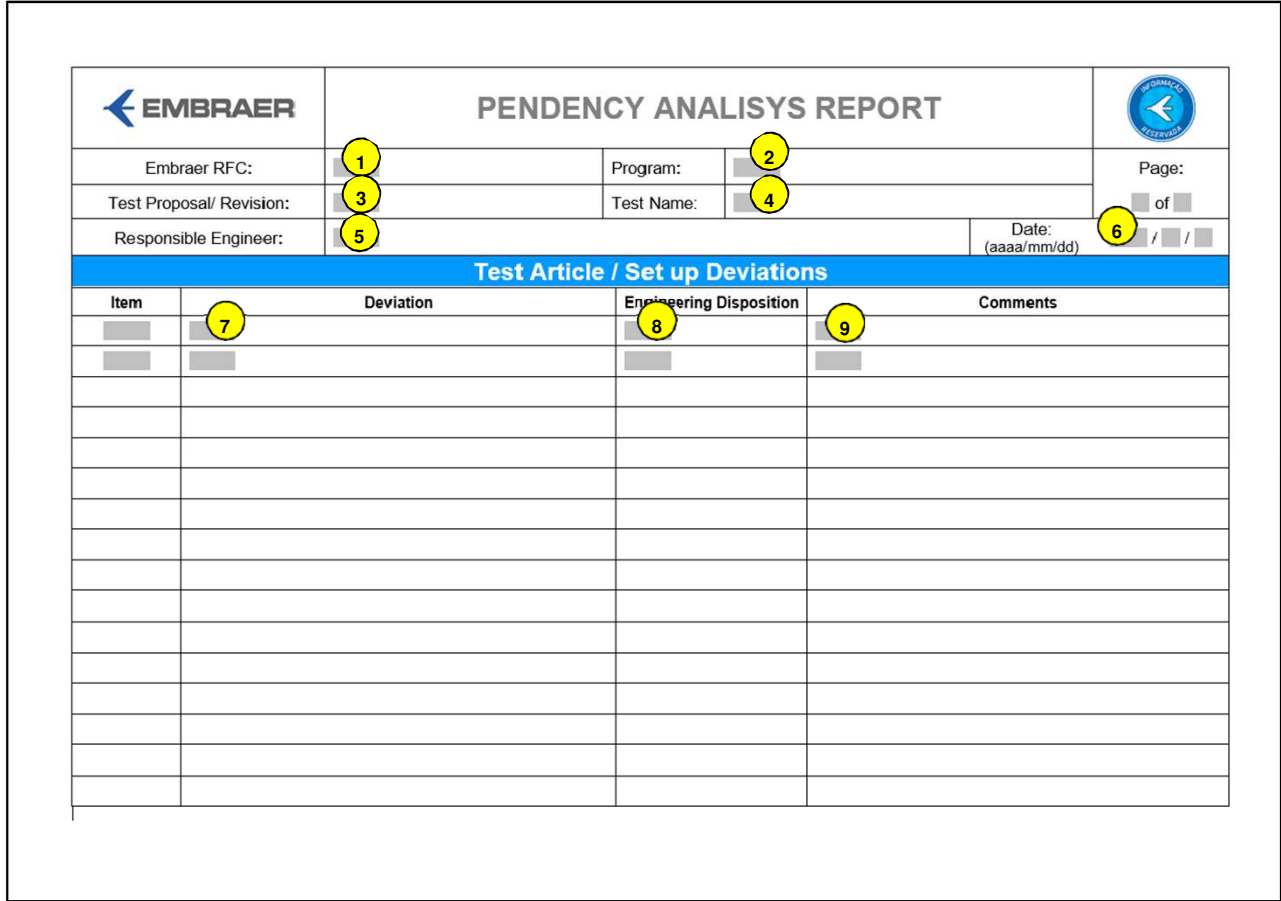
- All deviations shall be submitted for Embraer's Engineer evaluation and final disposition.
- The form to be used to communicate the deviations to Embraer, shall be aligned and agreed with Embraer Quality.
- The most usual forms are the "PAR" and "Concession Report".

PAR Form

- Copy of nonconformity document issued by the supplier might be attached to the "**PAR**" in order to provide evidence about the problem.
- Sketch or pictorial information might be used as attached to the "**PAR**" to clarify or provide additional information about the deviation.
- Statement of Conformity can only be issued after all deviations listed on the PAR are analyzed and formally approved by Embraer engineering which will be communicated by Embraer Quality.

EMBRAER		PENDING ANALYSIS REPORT		Page: 1 of 1	
Embraer RFC: _____		Program: _____		Date: (month/year/day) _____ / _____ / _____	
Test Proposal/ Revision: _____		Test Name: _____			
Responsible Engineer: _____					
Test Article / Set up Deviations					
Item	Deviation	Engineering Disposition	Comments		
1					
2					
3					
4					
5					
6					
7					
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9					
10					
11					
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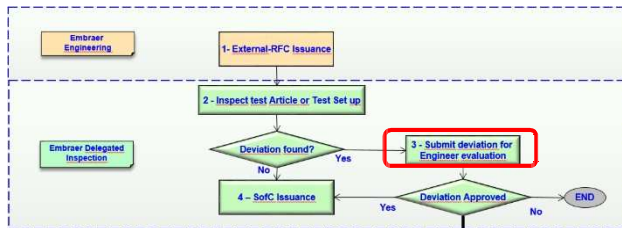




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3 - Submit deviation for Engineer evaluation – Concession Report



Concession Report Form:

- The Concession Report form has more detailed information than the PAR form. So supplier has to fill it out more carefully.
- Sketch or pictorial information might be used as attached to the “PAR” to clarify or provide additional information about the deviation.
- Before sending it to Embraer, supplier must assure the signature fields are complete.
- Statement of Conformity can only be issued after all deviations listed on the Concession Report are analyzed and formally approved by Embraer engineering which will be communicated by Embraer Quality.

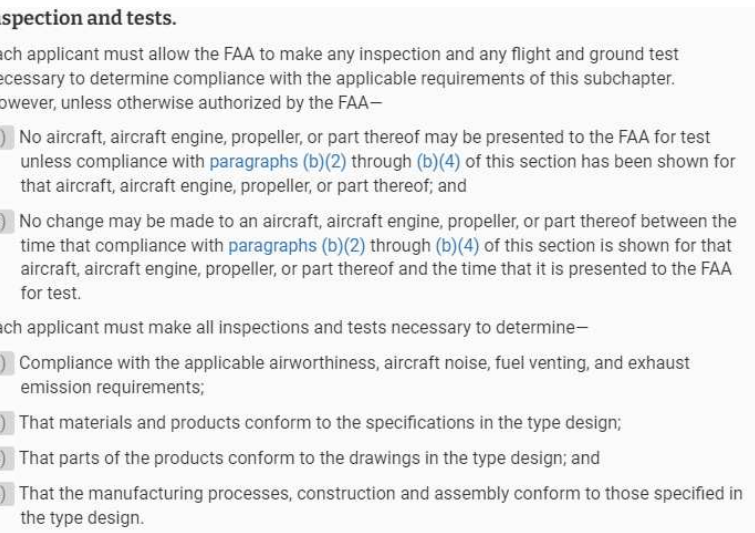
CONCESSION REPORT (CR)						
1. ASSIGNMENT INFORMATION						
1.1 EMBRAER Program:	1.2 Supplier Company / MFIR:	1.3 Supplier Location:	1.4 CR Issue Date:	1.5 CR Issued by:	1.6 Number of Sheets:	1.7 CR Number:
2. AFFECTED PRODUCT						
2.1 Part Number:	2.2 Ecode:	2.3 Part Description:	2.4 Quantity:	2.5 Part Serial Number/Batch/Effectivity:	2.6 Purchase Order and line:	2.7 RFC Number
3. NONCONFORMANCE INFORMATION						
3.1 Requirement			3.4 Corrective Actions			
3.2 Detailed Nonconformance Description			3.5. Nonconformance recommended dispositions / Comments			
			Product Engineering: Quality:			




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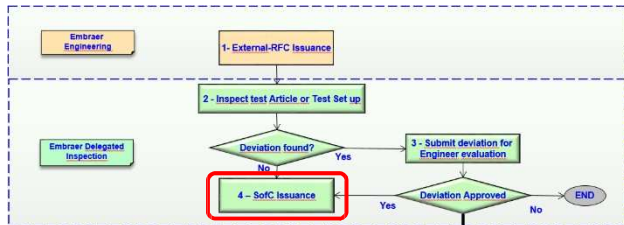




 **Supplier Quality Engineer shall provide the update Statement of Conformity form (F-300-18XXX) to supplier delegated.**



4 – SofC Issuance



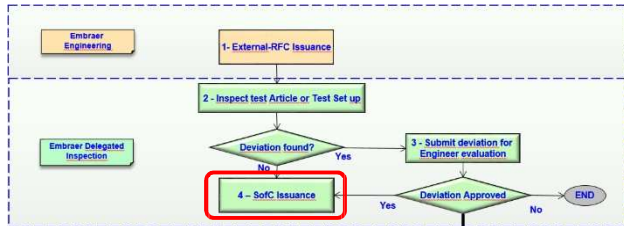
- 1 Complete with manufacture name Manufacture name of the componente or Laboratory name of test installation
- 2 Complete with componente's or test installation nomenclature
- 3 Complete with the number of the component or drawing. If necessary you can use the field "Remarks" or attach a list of components on the SofC and reference this field with "see Annex".
- 4 Complete with componente lot or serial number. If necessary you can use the field "Remarks" or attach a list of componentes on the SofC and reference this field with "see Annex".
- 5 Mark with "X" the field to attest compliance with RBAC 21.33(a) – Inspection and Tests.

DECLARAÇÃO DE CONFORMIDADE (STATEMENT OF CONFORMITY)		AGÊNCIA NACIONAL DE AVIAÇÃO CIVIL Gerência Geral de Certificação de Produto Aeronáutico	
Seção (Section) I – Aeronave (Aircraft)			
1. Fabricante (Make): xxxxxxxxxxxxxxxx		2. Modelo (Model): xxxxxxxxxxxxxxxx	
3. Número de Série (Serial No.) xxxxxxxxxxxxxxxx		4. Matrícula Nº (Registration No.): xxxxxxxxxxxxxxxx	
Seção (Section) II - Motor (Engine)			
1. Fabricante (Make): xxxxxxxxxxxxxxxx		2. Modelo (Model): xxxxxxxxxxxxxxxx	
3. Número de Série (Serial No.) xxxxxxxxxxxxxxxx			
Seção (Section) III – Hélice (Propeller)			
1. Fabricante (Make): xxxxxxxxxxxxxxxx		2. Modelo do Cubo (Hub Model): xxxxxxxxxxxxxxxx	
3. Modelo da Pá (Blade Model): xxxxxxxxxxxxxxxx		4. Número de série do Cubo (Hub serial No.): xxxxxxxxxxxxxxxx	
Seção (Section) IV – Componentes ou Instalação de Ensaio (Components or Test Setup)			
1. Fabricante / Laboratório (Make / Laboratory): 1		2. Nomenclatura (Nomenclature): 2	
3. Número do Componente / Desenho (Article / Drawing No): 3		4. Número de Lote/Série (Lot/Serial No.): 4	
Seção (Section) V – Certificação (Certification)			
1. Compliance Statement:			
Através deste documento, declaro que: (I hereby certify that:)			
<input checked="" type="checkbox"/> A – Cumpri o RBAC 21.33(a) (I have complied with RBAC 21.33(a)) 5			
<input type="checkbox"/> B – A aeronave acima descrita, cuja produção é baseada somente no Certificado de Tipo (RBAC 21 Subparte F) está em conformidade com o certificado de tipo, está em condição de operação segura e realizou o ensaio em voo de produção em _____ (The aircraft described above, produced under Type Certificate only (RBAC 21 Subpart F), conforms to its type certificate, is in a condition for safe operation and was flight checked on...)			
<input type="checkbox"/> C – O motor ou hélice acima descrito(a), apresentado(a) para certificação de tipo, está em conformidade com o projeto de tipo. (The engine or propeller described above, presented here for type certification, conforms to the type design therefor)			
<input type="checkbox"/> D – O motor ou hélice acima descrito(a), produzido(a) somente sob Certificado de Tipo (RBAC 21 Subparte F), está em conformidade com o projeto de tipo e está em condição de operação segura. O motor ou, se aplicável, a hélice foi submetido(a), pelo fabricante, a um teste operacional final em _____ (The engine or propeller described above, produced under Type Certificate only (RBAC 21 Subpart F), conforms to its type certificate and is in a condition for safe operation. The engine or, if applicable, the propeller, was subjected by the manufacturer to a final operational check on...)			
<input type="checkbox"/> E – A aeronave, motor, hélice e/ou artigo está em conformidade com o projeto de modificação apresentado para aprovação. (The aircraft, engine, propeller or part and/or component conforms to the design modification presented for approval)			
<input type="checkbox"/> F – Outros (Others)			

Form F-300-18H (SofC)



4 – SofC Issuance



6 This field can be used to describe any remark to support or complement the inspection performed. As reference, follow the minimum information, but not limited to this, to be included in this field.

7 To complete these fields as required

- It is necessary to add name **and signature** (preferably by hand);
- If electronic signature is used, it has to be **traceable** to a system (docusign, pdf, etc.) that shows the electronic certification of the signature.

2. Observações (Remarks) 6	
<p>- Request for Conformity number = E-RFC XXXXXXXX</p> <p>- Program = XXXXXXXX</p> <p>- Test Proposal / Revision: TP XXXXXXXX rev.XX.</p> <p>- Deviation (if Applicable) = XXXXXXXXXXXXXXXXX</p>	
7	
3. Nome/Assinatura do Declarante: (Name / Signature of Declarant)	
4. Cargo (Title):	
5. Empresa (Organization):	
6. Data (Date)	

F-300-18H (02.15)



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Conformity Inspection Communication

- After finishing the inspection and get the approvals from Embraer (in case of deviation), the Supplier Delegated shall sign the SofC and sent the scanned copy of the SofC to Embraer Responsible Engineer and Embraer Quality Engineer.
- The original SofC signed shall be given to the Authority Representative Inspector (ANAC / FAA / EASA) in order to continue with the inspection process.
- After finishing the inspection by the Authority Representative Inspector (ANAC / FAA/EASA) the **Part is released to be shipped or Test is authorized to start.**

➤ **NOTE: Part or Test Set-up cannot be changed between the SoC issuance and Authority inspection.**





Thank You!

ESTAS INFORMAÇÕES SÃO PROPRIEDADE DA EMBRAER E NÃO PODEM SER USADAS OU REPRODUZIDAS SEM AUTORIZAÇÃO POR ESCRITO.